

FORM NO. 2
(Prescribed under Rule 4)

Application for registration and grant or Amendment of license and notice of occupation.

(To be submitted in triplicate)

1. Application for –
 - a. Registration, grant of license
and notice of occupation Yes/No.
 - b. Amendment of license Yes/No.
2. a. Applicant's Name
 - b. (i) Whether factory already registered Yes/No.
(ii) If yes, registration No.
(iii) License No.
3. Full name and postal address of the factory :
 - a. Name of the factory :
 - b. Address :
(Town/village/district/Pin code no.)
4. Please indicate following details also.
 - a. Nearest Police station – distance – :
 - b. Nearest Railway Station – distance – :
 - c. Nearest Public Hospital – distance – :
5. Full name and residential address of the
Person who shall be the manager of the
Factory for the purpose of the Act.
6. Full name and residential address of the occupier and his designation.
e.g. Director, Partner, Proprietor or
Any other (specify)

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7. Full name and address of the owner of the
Premises or building (including the percents
Thereof) referred to in section -93.
8. Please furnish reference number(s) Authority Details
and date (s) of approval(s) of the plans i. State Govt
site and building and for disposal of trade ii. Local Authority
waste and effluents by the concerned iii. Chief Inspector of
authorities. Factories
iv. Pollution Control
Board
v. Other concerned authority
(specify)
9. a. Nature of Manufacture List of processes
processes to be carried out in
the factory
b. in case of application for List of processes
armed, indicate manufacturing
processes carried out
previously.
10. Name and quantities of raw Name Quantity
materials used, intermediate (Vol./Wt./No.)
products and principal finished
products during the last twelve
months (in case of factories
already in existence).

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11. Number of workers employed in the factory -
- | | | | |
|--|----------|-----------------------|---------------------------|
| | Employed | Proposed to be | |
| | | in the last 12 months | employed in next 12months |
- a. Maximum number
- b. Number ordinarily employed
12. nature and total amount of power (in H.P.)
- a. Installed
- b. Proposed to be installed.

13. Fees paid (Details):
- Rs. in figures
- in words
- vide Treasury challan No
- date..... drawn on

Date : 1. Signature of Manager

Date : 2. Signature of the Occupier

Notes :-

1. This form should be completed in ink in block letters or typed.
2. Strike off whichever is not applicable.
3. If power is not used at the time of filling up this form, but introduced later, the fact should be communicated to the Chief Inspector of Factories immediately.
4. The term 'Ordinarily employed' would mean the total number of workers working in all the shifts which shall be over 50% of the working days in the factory.

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